

### Key Information Document

This document sets out key information about your relationship with us, including details about pay, holiday entitlement and other benefits.

Further information can be found in the staff handbook.

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 7215 5000 or through the Acas helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

### GENERAL INFORMATION

<b>Your name:</b>	
<b>Name of employment business:</b>	Tempcare Personnel Ltd
<b>Your Role:</b>	
<b>Your employer (if different from the employment business):</b>	N/A
<b>Type of contract you will be engaged under:</b>	Employment
<b>Who will be responsible for paying you (if different from your employer):</b>	Tempcare Personnel Ltd
<b>How often you will be paid:</b>	Weekly.

<b>Deductions from your pay required by law:</b>	PAYE Income Tax National Insurance
<b>Any other deductions or costs from your pay (to include amounts or how they are calculated):</b>	Student loans payment if applicable
<b>Any fees for goods or services:</b>	N/A
<b>Holiday entitlement and pay:</b>	28 days per year - pro rata the hours worked
<b>Additional benefits:</b>	

[www.tempcare.co.uk](http://www.tempcare.co.uk)

Signed by Worker \_\_\_\_\_ Date \_\_\_\_\_